

## **Pending Charges Summary, April 2016**

### **Academic Standards, Regulations and Admissions Committee:**

ASRAC currently has the following pending charges:

S-1506 - RBHS and Other Rutgers Academic Calendars: Consider the academic calendars of the various units of RBHS and how they differ from other Rutgers academic calendars. Make proposals for reconciling the different calendars where possible, and for incorporating the RBHS calendar(s) in the official Rutgers academic calendar. Respond to Senate Executive Committee by February 2016. [Issued September 2015.]

This charge has been discussed at several meetings but was not addressed in February. We will revisit at the April 1 meeting. We have discussed several concerns/issues/ideas including:

- our jurisdiction over RBHS calendar(s)
- issues surrounding the attempt at creating one calendar
- recommending a web page listing all of the university calendars with
- information on who is required to follow each

A reasonable date for a resolution is September. We apologize for the delay in the submission of this report.

S-1509 - Default 16-Year Academic Calendar: Review the 16-year default academic calendar drafted by Mary Mickelsen. Respond to Senate Executive Committee by February 19, 2016. [Issued November 2015.]

This charge has been essentially rolled into the overall discussion of 1506, we already completed a calendar through 2021, we need to revisit that document as well as Ms. Mickelson's document to confirm the plan. A reasonable date for a resolution is September. Again, apologies for the delay in the submission of this report.

The standing charge with which we continue to wrangle is/are the academic integrity policy(ies). This has been the focus of our discussions for the majority of our meetings this year. We are in the final stages of drafting a list of recommendations regarding the differences between these concepts at Legacy Rutgers versus RBHS. It is possible that we will submit our recommendations for April 1.

Also, although it is not yet an official charge we have been discussing the issues surrounding religious holidays and what recommendations we might make regarding university policy on what rights and responsibilities students and faculty have regarding absence for courses/exams on major holidays. We anticipate receiving an official charge regarding this issue.

### **Budget and Finance Committee**

**S-1013-2 – Rutgers Financial Investments:** Explore and report on Rutgers income from investment in financial assets and from other capital investments. Respond to Senate Executive Committee by December 2015. [Issued July 2007 as S-0706. Reissued November 2010 as S-1013A. Reissued June 2015 as S-1013-2.]

BFC Chair Menahem Spiegel writes: “As data is not available, I would like to ask that [this] charge to BFC be removed. When data will be available (and hopefully soon) I will request a new charge on the same.”

### Faculty and Personnel Committee

<b>A-0812-3</b>	<b>Evaluation of Administrators, Part III: Evaluation of Upper Administrators:</b> Reconsider the process for evaluating upper administrators recommended by the University Senate in 2012, focusing on a process for evaluating the chancellors. Respond to the Senate Executive Committee by <b>(deadline)</b> .
<b>Status</b>	<ul style="list-style-type: none"> <li>Report (in the form of a resolution) planned for April 8, 2016 EC meeting.</li> </ul>

<b>S-1007B</b>	<b>Academic Reappointment/Promotion Form 1-A (Follow-Up):</b> Perform the recommended review of the <a href="#">Senate report and recommendations on Academic Reappointment/Promotion Form 1-A</a> . Consider the original charge as well in this review, which was: "Review Academic Reappointment/Promotion Form 1-A, and make recommendations to improve the form in terms of usability and user friendliness, as well as scheduling and notification of the need for faculty to complete the form, and versatility of the form for other purposes. Consider the <a href="#">supporting information prepared by Senator Leslie Fishbein</a> , who proposed this charge." Respond to Senate Executive Committee by <b>December 2015</b> . [Follow-up charge issued June 2015.].
	<ul style="list-style-type: none"> <li>No progress made on charge. Request extension.</li> </ul>

<b>S-1409</b>	<b>Greater Integration of Contingent Faculty into the Rutgers Community:</b> Given the ever increasing use of contingent faculty (NTT and PTL) at Rutgers and nationally, consider ways to integrate these faculty fully into the university community. Identify other institutions that have been successful in providing such rights and privileges to their contingent faculty and propose measures to emulate them. In particular, consider ways to afford contingent faculty the security necessary to be more active participants in shared governance, as well as more visible members of the community. Respond to Senate Executive Committee by <b>April 2015</b> .
<b>Status</b>	<ul style="list-style-type: none"> <li>Report (in the form of a resolution) planned for April 8, 2016 EC meeting.</li> </ul>

<b>S-1411</b>	<b>Improving Search Processes for Senior Administrators:</b> Consider the processes used in recent searches for senior administrators on the University and campus levels, and make recommendations for improving those search processes. Respond to Senate Executive Committee by <b>April 2015</b> .
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<b>Status</b>	<ul style="list-style-type: none"> <li>Report planned for October EC meeting.</li> </ul>
<b>S-1511</b>	<p><b>Personnel Considerations Related to Student Teaching Evaluations, and Best Practices in Evaluation of Teaching:</b> Provide input to the Instruction, Curricula and Advising Committee (ICAC) regarding personnel considerations and ramifications related to their deliberations on Charge S-1510 on Student Teaching Evaluations, and Best Practices in Evaluation of Teaching 2015. Noting the ICAC's reporting deadline of <b>February 19, 2016</b>, coordinate directly with the ICAC chair regarding deadlines and issues. [Issued November 2015.]</p>
<b>Status</b>	<ul style="list-style-type: none"> <li>Report planned for November EC meeting.</li> </ul>
<b>S-1512</b>	<p><b>Staff Promotion and Salary Adjustment Policy:</b> Examine Rutgers' policies on salary adjustments for staff. In particular, review <a href="#">University Policy 60.4.10</a>, which limits Rutgers staff employees' salary adjustments following promotion or reclassification to levels below those that may be negotiated or offered for newly hired staff employees. Where appropriate, make recommendations for modifying the policy. Respond to Senate Executive Committee by <b>November 2016</b>. [Issued November 2015.]</p>
<b>Status</b>	<ul style="list-style-type: none"> <li>In process and on deadline.</li> </ul>
<b>S-1603</b>	<p>Evaluation of Administrators, Part II: Evaluation of Chancellors: Given the joint Rutgers-UMDNJ integration and changes in administrative structure, reconsider the process recommended by the University Senate in 2012 for evaluation of upper administrators, now with a focus on evaluating chancellors. Respond to the Senate Executive Committee by April 2016. [Issued November 2012. Reissued June 2015. Revised to focus on evaluation of chancellors, and reissued as A-1603 March 2016. ]</p>
<b>Status</b>	<ul style="list-style-type: none"> <li>On Executive Committee April 8 agenda.</li> </ul>

### Instruction, Curricula, and Advising Committee

**S-1504 - Determination of Student Attendance:** Develop guidelines that would allow units and individual instructors to comply with U. S. Department of Education requirements that Rutgers keep records for students receiving federal financial aid that substantiate a student's participatory attendance in the classes for which they are registered. Respond to Senate Executive Committee by January 29, 2016. [Issued June 2015.]

**Status: Currently in the Senate, and on the agenda for the April 29 Senate meeting.**

**S-1510 - Student Teaching Evaluations, and Best Practices in Evaluation of Teaching 2015:** Revisit the March 2012 Instruction, Curricula and Advising Committee report on Charge S-1104, on Online Teaching Evaluations, and Best Practices in Evaluation of Teaching. Consider questions such as: Have there been changes in the completion rates and use of the Student Instructional Rating Surveys (SIRS)? How can we make students more aware that the results of the SIRS are available to them? Are the questions on the SIRS still valid, or do they need to be modified in light of changes in educational technologies? To what extent should the SIRS results be used in the evaluation of teaching and the promotion/tenure process? Are other Big-10

schools using such surveys, and to what purpose? Solicit input on personnel ramifications from the Senate's Faculty and Personnel Affairs Committee. Respond to Senate Executive Committee by March 2016. [Issued November 2015.]

**Status: Unknown.**

### **Research, and Graduate and Professional Education Committee:**

RGPEC has worked on two charges this year. A response to S-1505 (ORCID) was submitted to the executive committee in February 2016; the recommendations from which were passed by the University Senate on February 19, 2016.

We have one outstanding charge: **S-1508 (Responsible Conduct of Research):** Investigate and make recommendations on establishment and implementation of a universitywide policy on training and oversight in the responsible conduct of research (RCR) at Rutgers. Where appropriate, make specific recommendations for different training tracks, e.g. NSF- and NIH-compliant programs. Identify gaps in current resources, the intended recipients of RCR training (e.g. graduate students, undergraduate researchers, postdocs, faculty, etc.), the expected costs (if known) and benefits of implementing recommendations, and the unit(s) responsible for implementing and tracking compliance. Report to Senate Executive Committee by December 2016.

We have created an RCR subcommittee to investigate best practices in other CIC institutions. These findings have been compiled and we are in the process of synthesizing and discussing them. Stakeholders from the Office of Research and Economic Development are ex officio members of RGPEC, and Senior Vice President Chris Malloy has been invited to an RGPEC committee meeting to provide his perspective on the issue.

We are not requesting modifications to charge S-1508 at this time. We are not ready to submit any reports to the Executive Committee. We anticipate completing our response to S-1508 in the time allotted in our charge. One area for potential future consideration discussed by RGPEC is the fair distribution and adequate maintenance of University research facilities. We have no proposals or draft charges to present at this time.

### **Student Affairs Committee**

We currently have only two charges in the Student Affairs Committee:

Charge S-1305-2, Smoke-Free Rutgers, and S-1401 on Taking Courses on Other Campuses.

The smoke-free charge will likely have a draft or final response ready after the next senate meeting. We will probably recommend that Rutgers join the growing number (10 of 14 in the Big 10 alone) of smoke-free universities. While there will surely be some opposition to the idea, this recommendation will be made in the interest of the public health of both non-smokers \*and\* smokers as well as attempt to create policy that is simpler and easier to enforce than the current

Rutgers smoking policy. Senator Chau has been instrumental in the recent progress on this charge.

The charge relating to transfer credits ran into problems with the investigative work needed to take place on the NB campus, but Senator Krapivin did some monumental work that has helped our progress greatly. The problems are largely now understood, and we are discussing what to recommend to overcome these obstacles.

### **University Structure and Governance Committee:**

Would like the following charges renewed:

\*Charge S-1404 Revisions to University Policy Library:\* Investigate the procedure for disseminating revisions to University Regulations in the University Policy Library, and make recommendations for improved communication within the University community. Consider to what extent the Senate, students, academic units, and other affected constituencies are informed of changes made to the University Policy Library. Respond to Senate Executive Committee by February 2015.

\*Charge S-1501 Eligibility, Nomination, and Election of Senate Leadership \*\*and Board Representatives: \*Consider and make recommendations on the eligibility of candidates, and the nomination process and schedule for election of Senate officers, Executive Committee members, and board representatives. Respond to Senate Executive Committee by March 2015.

\*Charge S-1502 - Shared Governance at Rutgers, The State University of New Jersey: Consider the state of shared governance at Rutgers, including its strengths and challenges. Recommend any changes based on our aspirant American Association of Universities and Big Ten Conference peers, and on the basis of the foundational element of "Robust Shared Governance, Academic Freedom, and Effective Communication" in the University Strategic Plan. Respond to Senate Executive Committee by February 2016.